

# Mini Grant Call

## Cincinnati Association for the Education of Young Children (Cincinnati AEYC)

### ***Announces Call for 2012 Mini-grants***

- ❖ Proposals will be reviewed by a committee of early childhood professionals
- ❖ All applicants will be notified in February 2012

Visit the Cincinnati AEYC website at [www.cinciaeyc.org](http://www.cinciaeyc.org)

**To apply, all items from the check list following must be completed and relevant materials submitted in order for your proposal to be considered:**

- No identifying name of an individual or school/center/program should appear on the front of any page. Doing so will result in disqualification
- The back of **EACH** page in the proposal should include:
  - \_\_\_ a. applicant name and title/position
  - \_\_\_ b. complete work address
  - \_\_\_ c. complete home address
  - \_\_\_ d. phone number(s), please designate preferred if more than one
  - \_\_\_ e. email address
  - \_\_\_ f. name of school/center/program
  - \_\_\_ g. work schedule – include days and times
- Maximum grant request is \$250.00; applications may be submitted for less
- Include applicant's CAEYC Membership Number  
(Applicant must be a current member of CAEYC and may not be a voting member of the CAEYC Board)
- Applicant is limited to one proposal per year
- Deadline for postmark on proposals has been extended to January 6 thru US Postal Service - Entries postmarked after this date will not be considered.
- Proposals should be typed, and include the following:
  - \_\_\_ a. description of school/center/program/classroom
    - i. number of children served center-wide
    - ii. age ranges of children served center wide
    - iii. type of program, i.e. profit, non-profit, private or public school, full day, part day, etc
  - \_\_\_ b. plan of action briefly describing the following:
    - i. explain how proposal will support developmentally appropriate practice
    - ii. explain how teacher planning and/or reflection inspired the request for funding
    - iii. Identify the number and ages of children who most directly benefit from the proposal
  - \_\_\_ c. itemized list that includes:
    - i. name of equipment to be purchased
    - ii. manufacturer's info
    - iii. cost of each item
    - iv. total cost (including any taxes/shipping)
    - v. If costs exceed maximum funding level how will additional funding be secured?

**Cincinnati Association for the Education of Young Children  
(Cincinnati AEYC)**

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- Photographic Consent form must be completed and submitted with proposal  
(Complete form provided below)

**Note-** Proposals will not be funded for prior purchased equipment or equipment only requests. Upon acknowledgement of award, recipients will be required to provide receipts for any equipment that is part of the award prior to receiving reimbursement; otherwise Cincinnati AEYC will work with awardees to purchase the equipment as part of the award and adjust awards.

**Questions?**

Please contact Megan Sprigg@msprigg@cinci.rr.com “**mini grants question**” in the subject line

**Mail Complete Proposals to:** Megan Sprigg, CAEYC Mini Grant Chair  
c/o Pleasant Ridge Presbyterian Nursery School  
5950 Montgomery Rd., Cincinnati OH 45213

\*A self-addressed, 1<sup>st</sup> class-stamped envelope must be included

*Good luck!*

**\*Deadline for applying is extended to January 6, 2011.**

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**PHOTOGRAPHIC CONSENT  
CINCINNATI ASSOCIATION FOR THE EDUCATION OF YOUNG CHILDREN  
(Cincinnati AEYC)**

The undersigned hereby consents to the use of my photograph to be used by Cincinnati AEYC for promotional and marketing purposes including, but not limited to, web sites, brochures, mailers, displays.

Such photographs may be modified or retouched in any way by Cincinnati AEYC, the photographer or their authorized representative.

Name \_\_\_\_\_  
(please print)

Signature \_\_\_\_\_

Date/Year \_\_\_\_\_

Witness \_\_\_\_\_

Date/Year \_\_\_\_\_